

TENANCY APPLICATION FORM

GENERAL INFORMATION

1. Applications will not be processed unless all areas of the form are completed and signed and all relevant information is attached.
2. All applicants over the age of 18 are required to complete a separate application form.
3. Please provide 100 points of ID and proof of income with your application form.
4. Rent is payable in one payment either Weekly, Fortnightly, Four Weekly or Calendar Monthly.
NO SPLIT PAYMENTS WILL BE ACCEPTED. Calendar Monthly rent is calculated by the following formula:
Weekly rent divided by 7 times 365 divided by 12. e.g. \$400 divided by 7 x 365 divided by 12 = \$1738.09
5. Rent and Bond (equal to 4 weeks rent) is due and payable prior to collecting keys.
6. If your application is successful, A Residential Tenancy Agreement will be signed within 48 hours.
7. Please notify all referees that you have supplied their contact details to our office. Any delay's in contacting referees will mean we are unable to present your application to the Landlord.
8. The final decision will be made by the owner of the property and no reason for their decision will be given.

PRIVACY STATEMENT AND APPLICANTS DECLARATION

1. I/We understand and declare that the information supplied is true and correct and has been given by my/our own free will.

PRIVACY STATEMENT: The personal information you provide in this application or collected by us from other sources is necessary for us to verify your identity, to process and evaluate your application and to manage the tenancy. Personal information collected about you in this application and during the course of your tenancy, if your application is successful, may be disclosed for the purposes for which it was collected to other parties including the landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on these databases may also be disclosed to us and the landlord. If you enter into a Residential Tenancy Agreement, and you fail to comply with your obligations under that agreement, that fact and other personal relevant information collected during the course of your tenancy may be disclosed to the landlord, third party operators of tenancy databases and other agents. You may also access the personal information we hold by contacting your Property Manager. You can correct inaccurate, incomplete or out of date information. If the required information is not provided by you, we may not be able to process your application and manage the tenancy.

2. I/We acknowledge that I/we will make no claim or demand nor commence litigation against the lessor or his/her agent should the premises be found to be unavailable. I/we also understand that the agent is not obliged to disclose or supply any reason for the rejection of this application.

3. I/we acknowledge that Dwyer Dunn Property Consultants may refuse or cancel any application if any answers provided by me/us prove to be false.

4. I/we understand to pay bond and initial rent upon signing of the lease agreement.

5. I/we declare that I/we are not bankrupt or un-discharged bankrupt and affirm that the information supplied in this application is true and correct.

Applicant Name: _____

Witness Name: _____

Signature: _____

Signature: _____

Date: ____/____/____

Date: ____/____/____

PROPERTY DETAILS (PLEASE PRINT CLEARLY)

Property Address:	
Date required:	Rental Price: \$
Number of Adults:	Number of Children:

APPLICANT ONE DETAILS

TITLE: Mr Miss Ms Mrs	FIRST NAME:	SURNAME:
DOB:	M)	H) W)
EMAIL:	FAX:	
DRIVERS LICENSE No:	VEHICLE REGO No:	

NEXT OF KIN (not living with you)

Name:	Relationship:
Address:	
Daytime Phone:	Mobile:

PERSONAL REFERENCES (2 REQUIRED)

Name:	Relationship:
Daytime Phone:	Mobile:
Name:	Relationship:
Daytime Phone:	Mobile:

EMPLOYMENT DETAILS

Occupation:	Duration of Employment:
Employer:	Contact name: Contact No:
Company address:	Gross wkly income:
SELF EM- PLOYED	Name: ABN:
Business Name:	Accountant:

CURRENT RENTAL DETAILS

Current Status: (please circle)	Renting	Owner	Selling
Property Address:	Rent paid \$		
Landlord/Managing or Selling Agent:	Phone:		
Period of Tenancy:	Reason for vacating:		
Previous rental address: (if less than 3 years)			
Landlord/Managing or Selling Agent:	Phone:		
Period of Tenancy:	Reason for vacating:		

PROPERTY DETAILS (PLEASE PRINT CLEARLY)

Property Address:	
Date required:	Rental Price: \$
Number of Adults:	Number of Children:

APPLICANT TWO DETAILS

TITLE: Mr Miss Ms Mrs	FIRST NAME:	SURNAME:	
DOB:	M)	H)	W)
EMAIL:			FAX:
DRIVERS LICENSE No:		VEHICLE REGO No:	

NEXT OF KIN (not living with you)

Name:	Relationship:
Address:	
Daytime Phone:	Mobile:

PERSONAL REFERENCES (2 REQUIRED)

Name:	Relationship:
Daytime Phone:	Mobile:
Name:	Relationship:
Daytime Phone:	Mobile:

EMPLOYMENT DETAILS

Occupation:	Duration of Employment:	
Employer:	Contact name:	Contact No:
Company address:		Gross wkly income:
SELF EM- PLOYED	Name:	ABN:
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Landlord/Managing or Selling Agent:			Phone:
Period of Tenancy:	Reason for vacating:		

UTILITY CONNECTION



Direct Connect can help arrange for the connection or provision of the following utilities and other services:

Electricity	Gas	Phone	Internet	Pay TV
Insurance	Cleaning	Removals	Truck or van hire	

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.

DATE REQUIRED:	FIRST NAME:	SURNAME:
Property Address:		Contact Number:

This is a FREE service that connects all your utilities and other services.

We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).

Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement

Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.

Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.

Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.

Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date
